

考前必备范文

☆ **注意：** ① 保分同学蓝色句子不背 ② 可以先背范文的核心语料

范文一：主题（做选择）

- 核心语料背诵：

options upon graduation 毕业后的选择

place sb in a dilemma 把某人置于一个左右为难的情境

final-year students 大四的学生

a sensible choice 一个明智的选择

a well-considered decision 一个深思熟虑的决定

pursue postgraduate study 读研究生

obtain postgraduate education 接受研究生教育

career opportunities 职业机会

candidates with a master's degree 有研究生学位的候选人/申请者

vacancies in the legal field 在法律行业的职位空缺

reap reward 收获奖励

balance the pros and cons 权衡利弊

well-documented benefits 有据可查的好处

1. Directions: Suppose you have two options upon graduation: one is to take a job in a company and the other to go to a graduate school. You are to make a choice between the two. Write an essay to explain the reasons for your choice. (2016.12.卷一)

It is common knowledge that making a choice is not an easy task and deciding whether to take a job in a company or go to a graduate school always places most graduates in a dilemma. From my perspective, pursuing further education is wiser than finding a job, as this option can bring considerable benefits.

After investigating the situation in detail, the reasons for my well-considered decision are as follows. Perhaps the primary reason is that I have a real desire to study a particular aspect of my undergraduate courses in more depth. In addition, it would be universally acknowledged that a graduate degree is beneficial to job application. For example, many vacancies in the legal field or education sector are only open for candidates with a master's degree. Last but not the least, a higher salary is another reward that individuals will reap if they obtain postgraduate education. [According to one recent survey published in Harvard Business Review, top MBA programs can increase employees' salary by as much as 60 -150%.](#)

In conclusion, there are many well-documented benefits of my choice and I highly suggest that everyone should balance the pros and cons of each option to make a sound decision.

译文：

众所周知做决定不是一件容易的事情并且决定去公司工作还是读研总是会把大多数的毕业生置于一个左右为难的情境。在我看来，学习深造比找工作更明智，因为这一决定会带来很多的好处。

在仔细分析了情况后，对于我深思熟虑的决定，其原因如下。也许第一点原因是我有很大的热情对本科阶段的一门感兴趣的课程进行深度的学习。此外，一个普遍的共识是一个研究生学位对求职有好处。许多法律领域或教育领域的职位只对硕士学位的候选人开放。最后但同样重要，高薪是另外的一个人们会收获的奖励如果他们接受研究生教育。根据发表在哈佛经济学评论上的一项调查，顶尖的 MBA 项目会让雇员的薪水增加 60%-150%。

总的来说，我的选择有很多好处并且我强烈建议每个人权衡各个选择的利弊来做出一个明智的决定。

范文二：主题（重要性）

- 核心语料背诵：

高速地发展: develop at a rapid rate

口头上的交流: verbal communication

巨大的挑战: a formidable challenge

鉴于这种情况: in light of this situation,

找到有效的方法: seek effective methods

有能力做某事: have the ability to do sth

在求职中有竞争力的: be competitive in job hunting

采取行动做...: take actions to do

人们建议 ... it is suggested that

学习有用的技巧: learn useful techniques to

有据可查的好处: well-documented benefits

花精力做...: invest the effort to do sth

Directions: For this part, you are allowed 30 minutes to write a short essay on the importance of speaking ability and how to develop it. (2018.6. 卷二)

While education is developing at a rapid rate, expressing oneself effectively in verbal communication has become a formidable challenge for myriads of people. In light of this situation, many experts suggest valuing the importance of speaking ability. Personally, I think this advice is meaningful and we need to seek effective methods to follow the advice.

It would be universally acknowledged that outstanding speaking ability is beneficial to both career success and social life. [Specifically speaking, candidates who have the ability to deliver a message effectively will be more competitive in job hunting.](#) Thus, it is of critical significance to take actions to hone speaking skills and the following measures are crucial. Perhaps the first step is that individuals need to practice more. Another necessary step is speaking confidently. Lastly, it is suggested that attending speaking training courses can help individuals learn useful techniques to convey a message clearly. By combining above methods, we can achieve the aim.

In conclusion, there are many well-documented benefits of excellent speaking skills and it is worth investing the effort to improve speaking ability.

译文：

虽然社会教育在高速发展, 在口头交流中清晰地表达自己成为很多人的一个挑战。 鉴于这种情况, 很多专家建议要重视口头表达能力。 在我看来, 这个建议有意义并且我们要找到有效的方法来遵循这一建议。

口头表达能力对职业发展和社交生活有好处得到了普遍的认同。具体一点来说, 能够清晰地表达信息的应聘者在求职中更有竞争力。因此, 采取行动打磨口头表达能力很重要并且下面的方法是至关重要的。也许第一步是个体应该多练习。另外一个需要的步骤是自信地说话。最后, 人们建议参加口头表达培训课程可以帮助个体学习一些技巧来更清晰地表达自己。把上面的方法结合, 我们可以实现目标。

总的来说, 好的口头表达能力有很多证据充分的好处并且值得花精力去提高口头表达能力。

范文三：主题（重要性） + 题型（名言）

- 核心语料背诵：

一个发人深醒的道理：a thought-provoking notion

重视 ... : attach great importance to

很重要：be of considerable importance = be very important

持续性的学习：continuous learning

追求持续学习：strive for continuous learning

学习最前沿的知识：learn the cutting-edge knowledge

杰出的学者：distinguished scholars

学术领域：academic field

学术成就：academic attainments

获得高的学术成就：gain a high level of academic attainments

养成终身学习习惯：form lifelong learning habit

Directions: For this part, you are allowed 30 minutes to write an essay commenting on the saying, "Learning is a daily experience and lifetime mission." You can cite examples to illustrate the importance of lifelong learning. (2015.12. 卷二)

A famous and enlightening saying goes that "Learning is a daily experience and lifetime mission." This remark conveys a thought-provoking notion that people should attach great importance to continuous learning. In my opinion, examples from history, science and everyday experience can attest the notion mentioned above.

The reasons why learning throughout life is of considerable importance are as follows. Perhaps the primary reason is that being a lifelong learner plays a key role in learning new skills, [which can lay a solid foundation for career success](#). In addition, striving for continuous learning is beneficial to achieving academic success. Many education researchers found that most distinguished scholars in the world such as Yuan Longping and Albert Einstein, always learn the cutting-edge knowledge of the academic field they are in [and thus gained a high level of academic attainments](#).

In conclusion, there are many well-documented benefits of forming lifelong learning habits, and I highly suggest that everyone, especially young people behave in the way the proverb suggests.

译文:

一句有名且启迪人的话语这样说道“学习是一种日常经历和毕生的使命.”这句话揭示了发人深省的道理：人们应当重视持续的学习。在我看来，来自历史、科学和日常经验的例子能够证明上述道理。

在一生中学习很重要的原因如下。也许第一点原因是做一个终生学习者对学习新技能来说很关键, 其**为事业的成功打下一个坚实的基础**。此外, 追求持续学习有利于取得学业上的成功。许多教育研究者发现, 世界上最杰出的学者, 如袁隆平、爱因斯坦, 总是学习自己所处的学术领域的前沿知识, **从而获得了高水平的学术造诣**。

总的来说, 养成终身学习习惯有很多有据可查的好处。并且我强烈建议每个人, 特别是年轻人按照名言建议的那样去做。

范文四：主题（重要性） + 题型（图画）

- 核心语料背诵：

A 对 B 发挥着关键作用：A plays a key role in B

养成好习惯：form good habits

杰出的学者：distinguished scholars

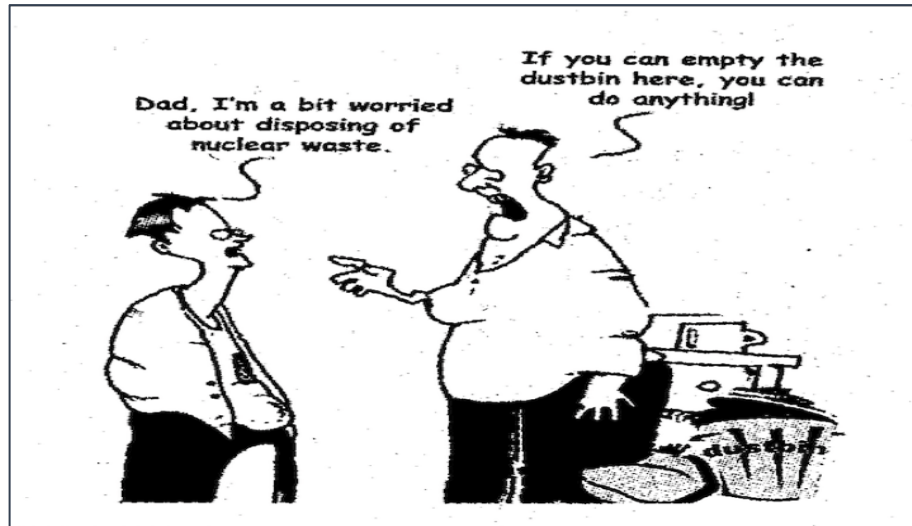
努力做某事：strive to do sth

让办公室仅仅有条：keep the office well-organized

取得很高的学术成就：gain a high level of academic attainments

推开大门：swing big doors

Directions: to write a short essay. You should start your essay with a brief description of the picture and then express your views on the importance of doing small things before undertaking something big. (2013.6. 卷一)



This simple but enlightening cartoon is a lively depiction of a dialogue between the kid and his father. Specifically, the kid expresses his worries about disposing of nuclear waste, while his father gives sound advice — “If you can empty the dustbin here, you can do anything!” The father’s advice reveals that it is vital to do small things well.

The reasons why paying close attention to small things is of considerable importance are as follows. Perhaps the primary reason is that doing small things well plays a key role in forming good habits, which can lay a solid foundation for both career and academic success. Many education researchers found that most distinguished scholars in the world such as Yuan Longping and Albert Einstein, always strive to make small things perfect, [including keeping their offices well-organized and checking every detail of the research proposal](#), and thus gained a high level of academic attainments. Thus, small things are the little hinges that swing big doors.

In conclusion, there are many well-documented benefits of doing small things and it is worth investing the effort to do small things well.

译文

这幅简单却富有启发性的漫画生动地描绘了孩子和父亲的对话。具体来说，孩子表达了他对处理核废料的担忧，而他的父亲给出了明智的建议——“如果你能清空这里的垃圾箱，你就能做任何事！”父亲的建议表明，把小事做好是至关重要的。

密切关注小事情是相当重要的原因如下。也许最主要的原因是做好小事对养成好习惯起着关键作用，其为事业和学业的成功打下坚实的基础。许多教育研究人员发现，世界上大多数杰出的学者，如袁隆平、爱因斯坦，总是努力把小事做到尽善尽美，包括把自己的办公室打理得井井有条，检查研究计划的每一个细节，从而获得了很高的学术造诣。因此，小的东西就是打开大门的小铰链。

总之，做小事有很多有据可查的好处，值得努力把小事做好。

范文五：主题（现象影响） + 题型（传统论说文）

- 核心语料背诵：

科技每天进步：technology advance daily

人群数量的增加：an increase in the number of people

更愿意做某事：be more inclined to do sth

现象背后的原因：reasons behind this phenomenon

产生不好的结果：generate undesirable outcomes

从长远来看：in the long run.

解释上述现象：account for the phenomenon mentioned above.

带来极大的便利性：offer great convenience

对...有害：be detrimental to

独立思考能力：independent thinking ability

语言学习者：language learners

合理地使用翻译 app：use translation apps reasonably

适度地使用翻译 app：use translation apps appropriately

Directions: For this part, you are allowed 30 minutes to write an essay on the use of translation apps. You can start your essay with the sentence “The use of translation apps is becoming increasingly popular.” (2020.07.卷一)

With technology advancing daily, there has been an increase in the number of people who are more inclined to use translation apps. From my point of view, reasons behind this phenomenon are various and this trend might generate undesirable outcomes in the long run.

Multiple reasons can account for the phenomenon mentioned above. Perhaps the primary reason is that electronic translation apps can offer great convenience. This is due to the fact that translation apps are usually user-friendly and can be easily downloaded in app store. For example, language learners can just type the sentence they don't understand in the app and check its meaning at any time when reading difficult passages. However, there are problems accompanying with the benefits. For one thing, it would be universally acknowledged that depending heavily on translation apps is detrimental to independent thinking ability. For another, no one can doubt that machine translations are inaccurate if the text is long and complicated.

In conclusion, using translation apps can bring both drawbacks and benefits and I highly suggest that language learners should use translation apps reasonably.

译文:

随着科技每天在进步, 倾向于使用翻译 App 的人越来越多。在我看来, 这个现象背后的原因很多并且这个趋势从长远来看可能会产生不好的结果。

很多的原因可以解释上述现象。也许第一个主要的原因是电子翻译 app 会带来极大的便利性. 这是由于这样一个事实: 翻译 app 是便于用户使用的并且很容易在应用商店下载。例如, 语言学习者在阅读难的文章时, 只用把不懂的句子输入在 app 里然后随时查看它的意思。然而, 伴随好处会有一些问题。首先, 得到普遍认同的是过度依赖翻译 app 对独立思考能力有危害。此外, 没有人会否认如果文本太长且太复杂的时候, 机器翻译是不准确的。

总的来说, 使用翻译 app 会带来坏处和好处。同时我强烈建议语言学习者合理地使用翻译软件。

☆ 现象影响类补充内容

☆ (2015.6 过度使用电脑) 主体段 + 结尾段

• 核心语料背诵:

过度使用电脑: overuse computers

忍受身体的症状: suffer from physical symptoms

视力迷糊: blurred eyes

电脑成瘾: computer addiction

心理健康问题: mental health issues

花精力做...: invest the effort to do

抵消不好影响: counteract the negative effects

设定看屏幕的时间限制: set limits on screen time

经常休息: take frequent breaks

No one could deny the fact that there has been an increase in the number of people overusing computers in everyday life, which can negatively affect individuals' physical and emotional health. For example, if people spend a lot of time sitting at computer desks, they may suffer from physical symptoms, such as headaches, blurred eyes and upper back pain. In addition, many psychological researchers found that there is a link between computer addiction and mental health issues.

In conclusion, it is worth investing the effort to counteract the negative effects mentioned above. In my opinion, setting limits on screen time and taking frequent breaks should be the first step.

译文:

没有人会否定这样一个事实, 在每天生活中过度使用电脑的人群数量已经有一个增加。这会对人们的身体和心理健康产生负面的影响。例如, 如果一个人花太多的时间坐在电脑前, 他们可能会忍受一些身体的症状, 比如头痛、视力迷糊和上背部痛。此外, 很多心理研究学者发现: 电脑成瘾和心理健康问题, 例如抑郁和焦虑, 间有联系。那也就是说, 电脑成瘾的人更容易感到焦虑当他们不能上网或者打电脑游戏的时候。

总的来说, 值得花精力来抵消上述的不好影响。在我看来, 设定看屏幕的时间限制并经常休息是第一步。

☆ 应用文补充:

体裁 1: 书信

(1) 寒暄句型:

- ① It's really a long time since we last met.
- ② How have you been these days?
- ③ Thank you for your letter requesting my advice on ...
- ④ I am delighted to hear that
- ⑤ I'm very pleased to hear from you.

(2) 写信目的:

• 提建议/推荐

- ① I am writing in reply to your letter requesting my advice on

我写这封信是为了回复你的来信, 请求我在.....上提供建议

- ② I am writing this letter for the purpose of recommending _____ to you.

我写这封信的目的是向您推荐_____。

- ③ I am writing this letter to make a suggestion for/about

我写这封信针对...给一个建议。

• 感谢:

I am writing this letter to express my gratitude for your help and support.

我写这封信是为了感谢你的帮助和支持。

(3) 给出建议功能句:

I believe that the best choice for you is to do sth

I would advise you to do sth

I would (strongly) suggest/recommend doing sth

If I were you, I would do sth

Directions: For this part, you are allowed 30 minutes to write a letter to a foreign friend who wants to study in China. Please recommend a university to him.

(2019.12.卷一)

Dear Alice,

How have you been these days? I am delighted to hear that you plan to study in China. I am writing in reply to your letter requesting my advice on choosing an appropriate university to study.

I would strongly suggest going to Peking University to start your learning journey in China and the reasons are as follows. For one thing, as one of the largest academic institutions in China, Peking university provides students with a wide range of courses, covering various subjects. As a result, you can choose the course you like most or the subject best suits your talent. In addition, learning environments in the university are functional and inspiring. For example, you can access e-resources in the modern library.

I hope my advice would be helpful. If you have any further questions, please do not hesitate to contact me. I am looking forward to your reply.

Yours sincerely,

Li Ming

亲爱的爱丽丝，

这些天过得怎么样？我很高兴听到你计划到中国学习。我写这封信来回复你，针对选择一个合适的大学去学习来给你一些建议。

我强烈建议去北京大学开始你的中国学习之旅，原因如下。首先，作为中国最大的学术机构之一，北京大学为学生提供广泛的课程，涵盖各种学科。因此，你可以选择你最喜欢的课程，或者最匹配你的才华的科目。此外，这所大学的学习环境功能完备且宜人。例如，你可以访问现代化图书馆中的电子资源。

我希望我的建议会有所帮助。如果你有任何进一步的问题，请随时与我联系。我期待着你的答复。

您诚挚的，

李明

体裁 2：新闻报道

○ 全文框架:

(1) 开头段:活动概述(组织者, 时间, 活动目的)

(2) 主体段:最主要的活动细节(人物 + 事件 + 感受)(用过去时)

① 具体哪些主要人物参加了这个活动

② 活动当中的具体事件, 可以列举 1 到两个

③ 参与这次活动的人物的感受

(3) 结尾段:再次评价这次活动(深远影响)+ 期望

Directions: For this part, you are allowed 30 minutes to write a news report to your campus newspaper on a visit to a Hope Elementary School organized by your Student Union. You should write at least 120 words but no more than 180 words. (2019.6.卷二)

On June 1st, the Student Union organized a volunteer activity, which was aimed at encouraging university students to know more about the Hope Project and take part in the daily work of a Hope Elementary School.

This activity lasted for a day and attracted about 100 students, ranging from freshmen to senior students. All the volunteers can choose to participate either in the teaching session or extracurricular activities to help youngsters with their learning and development. It is worth mentioning that some volunteers who have learnt education related subjects applied the novel teaching theory and techniques to the class. In the

interview with some of the volunteers, most of the interviewees responded with a smile, saying "I am deeply moved by the kids and really appreciate this meaningful experience."

To summarize, the activity turns out to be a huge success and it is worth the effort to call more university students to do such voluntary work.

译文:

6月1日,学生会组织了一次志愿者活动,旨在鼓励大学生更多地了解希望工程,参与希望小学的日常工作。

这项活动持续了一天,吸引了大约100名学生,从新生到大四学生。所有志愿者都可以选择参加教学或课外活动,帮助青少年学习和发展。值得一提的是一些志愿者将新颖的教学理论和技术运用到课堂上。在与一些志愿者的采访中,大多数被采访者都微笑着回答道:"我被孩子们深深地感动了,真的很感激这次有意义的经历。"

综上所述,这项活动取得了巨大的成功,值得呼吁更多的大学生去做这样的志愿工作。